
WEST HILLS COMMUNITY COLLEGE

ADMINISTRATION

**OBLIGATION OF THE DISTRICT TO DO OR NOT TO DO
SPECIFIC THINGS IN THE NAME OF THE DISTRICT**

It shall be the policy of the West Hills Community College District that no District employee may obligate the District to do or not to do a specific thing or things in the name of the District without proper authorization from the Board of Trustees. Such authorization will be in the form of approved policy, approved job description or other directives either written or oral.

Board approval date: 11/22/88