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WEST HILLS COMMUNITY COLLEGE

STUDENTS

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CERTIFICATES OF ACHIEVEMENT

It shall be the policy of the Board to award a Certificate of Achievement at successful completion of a prescribed course of study as listed in the catalog of the West Hills Community College.

To qualify for such a certificate a student must:

1. Complete all courses for a particular certificate, which are listed in the certificate Program section of a District college's catalogue.
2. Complete a minimum of 12 of the units is a residence status.
3. Grade Point Average: to qualify for a certificate the student must have completed the required course work with an overall grade point average of 2.0 in the area of certification.
4. Required Courses: students may work toward and receive any certificate program listed in the College catalog.

All required courses (except for approved substitutes) as listed for the various programs in the college catalog must be completed.

5 Cal. Adm. Code 51625

Board approval date: \_\_\_\_\_